



Rochdale Hornets Rugby League

Team Manager and Welfare Officer

Role Overview:

- Based at the Crown Oil Arena, Rochdale and field based at designated training venues (TBC), the team manager will be responsible for the organising, running, and contribute to the performance of a squad of rugby league athletes and a support group of coaching and medical staff. The team manager will also be responsible for administration and management of the team in direct correlation with the CEO and head coach and the welfare of all team members and staff at training sessions and on match days.

The role will also entail regular weekend travel commitments based on away match fixtures.

Reporting to the CEO and dealing directly with the head coach, the post holder's key responsibilities will be:

- Work with coaches and players to be sure each athlete has the training resources he needs to be the best at his position and jointly within the group
- Fully understand, implement and review the agreed club strategies
- Oversee and review the running of the chosen sports facilities and ensure that the safety of all Hornets personnel, both player and staff are not compromised
- Develop, maintain and foster a cohesive, creative and comfortable working environment that will best suit the team objectives and those of the head coach
- Agree and understand and monitor with the head coach a deliverable set of key performance indicators for all levels of field based roles within the club (player, coach, medical, and match-day staff etc.)
- Work with the head coach and support staff on agreed objectives/goals both pre-season and during the season and assist in evaluating direct results in order to feedback to individuals and to the Group
- Assist where necessary in any planned sessions detailed and identified by the head coach
- Liaise with the medical staff to ensure all baseline player statistics are captured, reviewed and filed prior to any contact involvement (pre-season)
- Ensure that protocols are in place with all medical staff for injured players and any return to play (be that at training or on a match day)
- Mediate any interpersonal concerns or issues raised by the players or staff members in a manner befitting the situation
- Be knowledgeable about each individual's roles and their unique requirements



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- Uphold all match day protocol and any governing body (RFL) guidelines or directives that need to be adhered to for both home and away fixtures.
- Ensure that on all official engagements, training, match day or other, you are accessible and approachable for contact, clarification and decision making.
- Act as a liaison officer between the club and the team in association and close working with the CEO
- Liaise with all team players, coaches and officials to ensure the athletes are appropriately dressed and informed of training, match day and club function requirements

Person Specification:

The ideal candidate will possess and be able to demonstrate the follow skills;

- ✓ Be self-motivated
- ✓ Be customer oriented (both internal and external)
- ✓ Be trustworthy, honest and act with a level of decorum
- ✓ Have exacting levels of empathy and understanding
- ✓ Have strong interpersonal and oral communication skills
- ✓ Be able to communicate efficiently both written and verbal
- ✓ Have capable time and management skills
- ✓ Have ability to make responsible and effective decisions
- ✓ Be able to lead and manage teams